

# SWHSL Meeting Minutes

Location: Microsoft Teams

Date: December 5, 2025

Time: 11am-12pm

In attendance were

Advocate Health: Karen Hanus (treasurer), Mini Prasad, Liz Suelzer, Kathy Koch (secretary), Rita Mitchell, Barb Ruggeri, Sarah Rowell, Meagan McConnell

Carroll: Loren Mintz (presiding officer)

MCW: Jon Goodell, Ashley Zeidler, Chelsea Rowley, Elaine Hicks

ProHealth: Dora Davis

VA: Anne Snieg

Versiti: Christine Hlavenka

## Business Meeting

The meeting was called to order at 11:03.

If there are any changes to the August 2025 minutes let Kathy know.

### **Treasurer's report**

Karen reported that we have a healthy balance. An individual not connected with a member organization mistakenly paid dues and the money was refunded. We removed the PayPal button from website so it doesn't happen again. Dues invoices have been sent to member organizations.

### **Comparison of SWHSL, WHSLA, MWCMLA**

Karen reminded everyone that SWHSL is an organization-based membership and WHSLA is for individuals.

Liz created the comparison chart with input from Barb (WHSLA president) and Karen (WHSLA and MWCMLA treasurer) after a request at our last meeting to explain what each group does and what the member benefits are. There was talk at last meeting to survey members to see what people want from the groups, but Liz thinks we should let people digest this info and go from there.

Karen explained that there is an expectation that each member organizations rotates someone for presiding officer, and if no volunteers then we ask a library to step up.

#### **Financial health report** (Karen)

We're spending about \$750 per year but income is about \$220 with 8 dues transactions per year. We will need to switch checking accounts in a few years to not incur fees. We'll deplete the balance in about 5 years.

We will be dealing with this issue in 5 years, but should we look at it sooner with MLA 2026 in Milwaukee? What's the purpose of SWHSL once we don't have the professional development award? How do we want to evolve?

Most of the SWHSL treasury came from profit sharing from in person meetings we cohosted with Midwest Chapter MLA pre-COVID. This will not happen again.

Dues are spent on lunch and a website. Do we really need to collect dues for that?

If SWHSL goes away, remaining funds need to be given to another organization; we can't hand it out to members. If we increase the professional development award to \$600 or more, then a 1099 tax form needs to be issue and social security numbers collected - Karen is not willing to do this.

## **Discussion of SWHSL's future**

Anne will have trouble justifying the cost as an institutional membership to the VA if it's not being used for ILL or there is no more professional development money. But she would like to keep the informal networking aspect & spend down the treasury now.

Liz is involved with Midwest MLA and WHSLA and there is room for us in those organizations, and they can offer other perks. She likes the networking and would want to keep an informal annual meet-up and would be willing to help organize it.

Barb mentioned that it's a lot of work for officers to keep up the organization. She would be willing to help organize an informal meetup.

Jon explained that at his previous job in Oklahoma, there was a state group and 2 regional groups. The regional groups ceased and gave the treasury to the state group, and kept informal meetings for a while. Is there any opportunity for a Docline routing table if we need a rationale for the group?

Loren asked what our options are with MLA in Milwaukee next year.

Karen explained that we could meet in-person at MLA. But it might be hard to find a time to meet because WHLSA may also want to have a meeting, and some SWHSL members part of the MLA planning group and will be busy onsite. We could give out multiple professional development awards up to \$599 and this would down treasury quicker.

Dora mentioned that it takes time to be presiding officer and that it's cumbersome for her to get the \$20 dues reimbursed from her hospital. Supports spending down now the treasury now and giving out more awards and increasing the amount. We could spend the remaining amount in checking to do one last in-person meeting with lunch. She would be willing to help organize an informal group.

Barb made a motion to increase the number of \$500 professional development awards to 6 in 2026 and to dissolve SWHSL by December 31, 2026.

6 of 8 SWHSL member libraries were present for the vote. Six votes in favor, none opposing. The motion passed.

**Presiding officer 2026:** Ashley Ziedler volunteered.

The meeting adjourned at 12:15pm

Submitted by Kathy Koch